

Candidate Full Name

Employee Number

Week Ending Date

Nursery Name
Contact Name

Email: timesheets@littlestepsstaffing.co.uk

Tel Bookings: 0204 574 9950

Timesheet Ref No: E000979

## Direct Healthcare 24 Ltd T/A Little Steps Staffing

Registered in England & Wales. Registered No: 08741677 Registered Address: Hygeia Building 66-68 College Road Harrow, England, HA1 1BE

Hours W	orked						
Day	Date e.g. 01/09/19	Start Time e.g. 08:00	Finish Time e.g. 20:00	Hours Worked e.g. 12:00	Break e.g. 01:00	Level of Qualification	
Mon							
Tue							
Wed							
Thu							
Fri							
Approv	ed Signatory				Candidate Wor	rking	
am authorised signatory for this Customer. I am signing below to confirm that both the pay point and the hours/days that I am authorising are accurate and I approve payment. I understand that if I knowingly authorise false information this may result in disciplinary action and I may be liable for prosecution and civil recovery proceedings. I agree to the Little Steps Staffing Terms and Conditions that can be found at www.littlestepsstaffing.co.uk.					I declare that the information I have given on this form is correct and complete and that I have not claimed elsewhere for the hours detailed on this timesheet. I understand that if I knowingly provide false information this may result in disciplinary action and I may for prosecution and the civil recovery proceedings. I consent to the disclosure of information from this form to and by the Custome to the Little Steps Staffing Terms and Conditions that can be found at www.littlestepsstaffing.co.uk.		
Signed by		Print Name	Date		Signed by	Print Name	Date